



# Wisconsin Society of Radiologic Technologists

**WSRT Bylaws, 2021**

# Table of Contents

<b>Article I, Name</b>	<b>3</b>
<b>Article II, Purpose, Definition, and Policy</b>	<b>3</b>
<b>Article III, Membership</b> Qualifications Categories Resignation Suspension and Expulsion Reinstatement Membership fees	<b>4</b> 4 4 5 5 5 6
<b>Article IV, Officers</b> Qualifications Eligibility Terms Nominations Balloting Duties Vacancies	<b>7</b> 7 7 7 8 8 8 9
<b>Article V, Board of Directors</b> Composition Qualifications Responsibilities Vacancies Meetings Quorum Electronic Meetings	<b>10</b> 10 10 10 11 11 11 11
<b>Article VI, WSRT Delegates to the ASRT House of Delegates</b> Delegates Qualifications Responsibilities Terms Absence Vacancies	<b>12</b> 12 12 12 12 13 13
<b>Article VII, Meetings</b> Annual Conference Special Meetings Quorum	<b>14</b> 14 14 14
<b>Article VIII, Committees</b>	<b>14</b>
<b>Article IX, Parliamentary Authority</b>	<b>15</b>
<b>Article X, Censure, Reprimand and Removal</b>	<b>15</b>
<b>Article XI, Affiliate Subordinates and Power and Privileges</b> Establishment and Maintenance of Affiliate Subordinates Reporting Dissolution	<b>16</b> 16 16 17
<b>Article XII, Amendments</b>	<b>17</b>
<b>Article XIII, Indemnification</b>	<b>17</b>
<b>Article XIV, Dissolution</b>	<b>17</b>

# **WSRT Bylaws**

## **Article I**

### **Name**

The name of the Society shall be the Wisconsin Society of Radiologic Technologists, hereinafter referred to as the WSRT.

## **Article II**

### **Purpose**

The purpose of the WSRT shall be to advance the profession of medical imaging and radiation therapy to maintain high standards of education to enhance the quality of patient care and to further the welfare and socioeconomics of radiologic technologists.

### **Definition**

Radiologic technologist shall be the term used to define radiographer, nuclear medicine technologist, radiation therapist, sonographer and magnetic resonance technologist and shall be used to describe the areas of certification and licensure.

### **Policy**

- A.** The WSRT is committed to equal opportunity and nondiscrimination in all programs and activities. No one shall be denied opportunities or benefits on the basis of age, sex, color, race, creed, national origin, religious persuasion, marital status, sexual orientation, gender identity, military status, political belief or disability.
- B.** The WSRT shall be noncommercial, nonsectarian, and nonpartisan. The name of the WSRT or any its officers, Board of Directors or its staff, in their official capacities, shall not be used in connection with a corporate company for other than regular functions of the WSRT.

## Article III

### Membership

#### Section 1 Qualifications

- A. Membership shall be open to those individuals associated with the practice, education or administration of radiation and imaging specialties.
- B. A candidate for membership shall submit a properly completed application along with the required fees and shall furnish any additional information as may be required to the WSRT membership chairman. A qualified candidate shall be issued a certificate of membership.

#### Section 2 Categories

- A. **Active members** shall be those who are registered by the American Registry of Radiologic Technologists (ARRT) or credentialed in a primary modality by certification agencies recognized by the ASRT or hold an unrestricted license under state statutes, are practicing in the radiologic sciences, and members of the American Society of Radiologic Technologists (ASRT). They shall have all rights, privileges and obligations of membership including the right to vote debate and hold office.
- B. **Associate members** shall be those who are registered by the ARRT or credentialed in a primary modality by certification agencies recognized by the ASRT or its equivalent technologists or state unrestricted license holders, actively practicing in the radiologic sciences, and who are *not* members of the ASRT. Technologists no longer actively engaged in the profession and Limited X-Ray Machine Operators (LXMO) shall also be Associate Members. They shall have all rights, privileges and obligations of active members except the right to hold office.
- C. **Student members** shall be those who are enrolled in a primary radiologic science educational program recognized/or in the process of obtaining recognition by a currently acceptable accrediting body. Eligibility for this category shall terminate on completion of, or discontinuation of, such training. Student members shall have the rights privileges and obligations of active members, except the right to hold office.
- D. **Life members** shall be members who have rendered exceptional service to the WSRT. Life members shall be selected by a majority vote at a business meeting, upon unanimous recommendation of the Board of Directors. They shall pay no dues and shall have all the rights privileges and obligations of active or associate members. The category for life member shall no longer be open for nomination as of January 1, 1996.

**E. State fellowship members** shall be those who have rendered exceptional service to the WSRT. State fellowship members shall be recommended by the Fellowship Committee and approved by the Board of Directors. They shall pay no dues and shall have all the rights privileges and obligations of active or associate members.

**F. Honorary members** shall be those who, because of the interest they have evidenced in the activities and aims of the WSRT, the WSRT wishes to honor. Honorary members shall be chosen by a majority vote at a business meeting of the WSRT. They shall pay no dues, and shall have all the rights privileges and obligations of active members except the right to vote and hold office.

### **Section 3 Resignation**

Any member may resign from membership in the WSRT by written communication to the WSRT.

### **Section 4 Suspension and Expulsion**

Any member may be suspended or terminated for cause. Sufficient cause for such suspension or termination of membership shall be a violation of the Bylaws or any lawful rule or practice duly adopted by the WSRT or any other conduct prejudicial to the interests of the WSRT.

- A.** If the Board of Directors deems the charges to be sufficient; the person charged shall be advised in writing of the charges.
- B.** A statement of the charges shall be sent by certified or registered mail to the last recorded address of the member at least twenty (20) days before final action is taken.
- C.** The statement shall be accompanied by a notice of the time and place of the meeting of the Board of Directors at which the charges shall be considered.
- D.** The member shall have the opportunity to appear in person and be represented by counsel to present any defense to such charges before action is taken.
- E.** Suspension or expulsion shall be by two-thirds (2/3) vote of the entire membership of the Board of Directors.

### **Section 5 Reinstatement**

A member who has resigned or whose membership has been deleted from the WSRT for other reasons may be reinstated only upon filing a new application properly completed, together with the required fees and any additional information that may be required.

## Section 6 Membership Fees

- A. The application fee for active, associate, and student members shall be uniform and of such an amount as is required by the WSRT. In the case of student members, the fee may be waived by a majority vote from the Board.
- B. Dues and application fees for all members, established by the Board of Directors, require adoption by a majority vote of the votes cast by the voting members at an annual meeting. Notice of such vote shall be given to the members at least thirty (30) days in advance.
- C. No member who is in arrears of dues shall vote or hold office or shall be entitled to receive reports of the transactions of the WSRT. It shall be the duty of member services to erase from the rolls of the membership the name of any person who is in arrears for more than ninety (90) days.
- D. All fees and dues are non-refundable.

## Article IV

### Officers

The elected officers of the WSRT shall be the President, President-Elect, Secretary, Treasurer and three (3) Members at Large from the WSRT membership.

### Section 1 Qualifications

All officers shall be active members and voting members with both the WSRT and the American Society of Radiologic Technologists (ASRT).

### Section 2 Eligibility

Officers, who meet eligibility requirements at the time of assuming office, shall be permitted to complete the term, even though employment status may change.

### Section 3 Terms

- A. The President-Elect shall serve for a term of one (1) year as President-Elect, one (1) year as President, and one (1) year as Chairman of the Board.
- B. The Secretary and Treasurer shall serve for a term of two (2) years. The election of the Treasurer shall be in even years. The election of the Secretary shall be in odd years.
- C. The Member at Large shall serve a term of two (2) years. Two (2) Members at Large shall be elected in even years and one (1) shall be elected in odd years.
- D. The WSRT Member Delegate shall serve for a term of two (2) years. WSRT Member Delegate shall be an active member of the ASRT for two consecutive years prior to nomination.
- E. All officers shall surrender to their successors all records and properties belonging to the WSRT.
- F. All officers, except the President-Elect and the WSRT Member Delegate, may be re-elected for consecutive terms.
- G. All officers shall serve until their successor has been appointed or elected.
- H. The newly elected officers shall be installed into office under the direction of the Board of Directors.

## **Section 4 Nominations**

- A. A nominating committee of at least three members shall be led by the President-Elect, with approval of the Board of Directors.
- B. The committee shall satisfy itself that all candidates have the proper credentials and are willing to serve if elected. If candidates are not present at the time of voting they must indicate, in writing, willingness to serve if elected.
- C. The report of the nominating committee shall be submitted to the Board of Directors prior to the midyear Board meeting. The nominating committee shall submit its final report at the annual conference.
- D. Nominations may be submitted by any WSRT voting member to the nominations committee chairperson. Nominations will also be accepted from the floor during an annual conference business meeting.

## **Section 5 Balloting**

The President-Elect, Secretary, Treasurer, WSRT Member Delegate, or any other officer shall be elected by a majority vote of the voting members present at an annual conference business meeting. Proxy voting is not allowed.

## **Section 6 Duties of the Officers**

- A. The President shall preside at all meetings of the WSRT and perform all duties consistent with the office. The President shall be an ex officio member of all committees except the nominating committee. The President shall appoint committees unless otherwise provided in the bylaws.
- B. The President-Elect shall become familiar with the activities of the WSRT and shall make the preparations necessary for elevation to the office of President. In the absence of the President, the President-Elect shall assume the duties of the President.
- C. The Secretary shall keep a correct and permanent record of the proceedings of the WSRT, conduct correspondence, and perform all duties that usually and customarily pertain to that office.
- D. The Treasurer shall receive and keep funds of the WSRT and pay out the same only upon order of the Board of Directors, and perform all duties that usually and customarily pertain to the office. At the time of the annual conference, the Treasurer shall make a full financial report which shall be incorporated into the minutes.



E. The Member at Large shall take on the responsibility of a member of the Board of Directors. They shall oversee educational opportunities in their local areas or areas of the state they are assigned to by the President or Chairman of the Board.

### **Section 7 Vacancies**

A. A vacancy in the office of President shall be filled by the President-Elect.

B. A vacancy in the office of President-Elect shall remain vacant until the next annual conference when a President shall be elected in the manner provided in the bylaws for the election of officers.

C. A vacancy in any other office shall be filled by a unanimous appointment by the remaining members of the Board of Directors to fill the unexpired term.

D. In the absence of the President and President-Elect, the chairperson of the board of directors shall conduct the business until a temporary President can be appointed.

## Article V

### Board of Directors

#### Section 1 Composition

A. The Board of Directors shall be composed of the President, President-Elect, Chairman of the Board, the WSRT Member Delegate, the Secretary, the Treasurer, and three (3) Members at Large. The Chairman of the Board of Directors shall be the immediate past president and shall have voting privileges. In the event of an even number of voting members on the Board of Directors, the Chairman of the Board would abstain from voting.

#### Section 2 Qualifications:

Members of the Board of Directors shall be active members.

#### Section 3 Responsibilities

The responsibilities of the Board of Directors shall be:

- A. Vested with the responsibility of the management of the business of the corporation.
- B. Provide for the audit of the books and accounts of the WSRT.
- C. Control all funds and/or properties of the WSRT.
- D. Change the dates or location of the annual conference and to provide for the election of officers.
- E. Employ such personnel as may be necessary to conduct the business of the WSRT.
- F. Appoint the editor, and business manager/librarian of the WSRT journal, the historian, member services chairman, and the education foundation chairman.
- G. Approve the President's selection for the nominating committee.
- H. Fill officer and Board vacancies.
- I. Fulfill requirements of ASRT regarding annual renewal, including documentation of corporate existence and proof of current IRS tax-exemption status and documentation of appropriate tax returns being filed with the IRS in the prior year.

## **Section 4 Vacancies**

A vacancy in the Board of Directors, except for President and President-Elect, shall be filled by an appointment unanimously agreed upon by the remaining members of the Board of Directors to complete the unexpired term.

## **Section 5 Meetings**

- A. The Board of Directors shall meet at least 4 times a year, which includes Spring, Pre-Annual Conference, Annual Conference and Fall.
- B. The president, or a majority of the members of the Board of Directors, upon request to the chairman of the Board, may call a special meeting, provided a fifteen (15) day notice to all Board members is given.

## **Section 6 Quorum**

A majority of the Board of Directors' members shall constitute a quorum for all meetings.

## **Section 7 Electronic Meetings**

### **A. Electronic Meetings**

The Board of Directors and all committees and subcommittees shall be authorized to meet by telephone conference or through other electronic communications media so long as all the members can simultaneously hear each other and participate during the meeting.

Members shall each pay their own costs associated with participating in such electronic meetings, although the Affiliate may pay set-up costs or other administrative costs of holding an electronic meeting. Standing rules specific to such meetings may be adopted by the Board, and shall apply to all electronic meetings held by the Affiliate, the Board, and committees and subcommittees.

### **B. Electronic Communication**

All communication required in these bylaws, including meeting notices, may be sent electronically.

## Article VI

### WSRT Delegates to the ASRT House of Delegates

#### Section 1 Delegates

- A. One WSRT delegate shall be the President; one WSRT delegate shall be elected by a majority vote of the voting members. The first alternate delegate(s) shall be President-Elect. The second appointed by a majority vote of the Board of Directors.
- B. The WSRT shall submit to ASRT the names of the WSRT delegates and alternate delegates by the first business day of January or the WSRT delegate positions shall remain open until after the ASRT House of Delegates' meeting.
- C. The WSRT has the power to remove delegates.

#### Section 2 Qualifications

- A. A delegate shall show proof of continuing education.
- B. A delegate shall be a voting member of the ASRT and the WSRT for two (2) years immediately preceding nomination.
- C. A delegate shall have served as an officer, or on the Board of Directors or as a committee member in the WSRT.
- D. A delegate shall practice in the radiologic science profession or health care.
- E. A delegate may serve concurrently on the board of any national radiologic science certification or national accreditation agency.
- F. A delegate shall have the time and availability for necessary travel to represent the ASRT

#### Section 3: Responsibilities

- A. WSRT delegates shall attend the ASRT House of Delegates' meeting and all meetings required of delegates.
- B. Respond to communications from the ASRT Office, ASRT Board of Directors or from the ASRT House of Delegates.
- C. Disseminate information to the WSRT

#### Section 4: Term

A WSRT delegate may serve for a single term of two years.

## **Section 5: Absence**

An absence exists when an appointed WSRT delegate is unable to fulfill the duties of the position during the ASRT House of Delegates' meeting. The delegate shall be considered absent for the purpose of that meeting only. It is the responsibility of the WSRT delegate to notify the ASRT, the Speaker of the House, and the alternate delegate of the delegate's inability to attend the conference, as soon as possible. The alternate delegate shall be seated for that meeting only. Any delegate position or alternate delegate position not filled by the appointment process remains open. There shall be no on-site credentialing of delegates.

## **Section 6: Vacancies**

A vacancy exists when a delegate has submitted a written letter of resignation or when a delegate position has not been filled by the appointment process. A delegate vacancy caused by the written resignation of a delegate shall be filled by the appointed alternate delegate.

## **Article VII**

### **Meetings**

#### **Section 1 Annual Conference**

- A. The WSRT shall hold a conference on an annual basis for the purpose of installing officers, receiving reports, amending Bylaws, and conducting such other business as may arise; and for presenting educational programs.
- B. The site of the Annual Conference shall be decided by a majority vote of the voting members during a business session.

#### **Section 2 Special Meetings**

Special meetings of the WSRT may be called at such time and place as may be designated by the Board of Directors. A majority of the Board of Directors shall constitute sufficient authority to call such a meeting. Members shall be notified at least thirty (30) days in advance of such meetings, together with the statement of the business to be transacted. No essential business other than that specified shall be transacted at a special meeting.

#### **Section 3 Quorum**

A quorum for a business meeting or any special meeting shall consist of not less than twenty-five percent (25%) of the voting members registered at the annual conference or special meeting including two or more officers.

## **Article VIII**

### **Committees**

- A. The Board of Directors shall establish committees as deemed necessary to aid the WSRT in carrying on its activities. Such committees shall be responsible to the Board of Directors and may be altered or eliminated at any time by the Board of Directors.
- B. The President shall appoint the members of the committees unless in conflict with other sections of the bylaws.
- C. A vacancy in any committee shall be filled by appointment by the President.

## **Article IX**

### **Parliamentary Authority**

The rules contained in the current edition of Robert's Rules of Order Newly Revised shall govern the WSRT in all cases to which they are applicable and in which they are consistent with these bylaws.

## **Article X**

### **Censure, Reprimand and Removal**

Any WSRT delegate may be censured, reprimanded or removed from the position for dereliction of duty or conduct detrimental to the ASRT or the WSRT. Such action may be initiated when either Board of Directors receives formal and specific charges against the delegate.

- A. If the Board of Directors deems the charges to be sufficient, the person charged shall be advised, in writing, of the charges.
- B. A statement of the charges shall be sent by certified or registered mail to the last recorded address of the delegate at least twenty (20) days before final action is taken.
- C. The statement shall be accompanied by a notice of the time and place of the meeting of the Board of Directors at which the charges shall be considered.
- D. The delegate shall have the opportunity to appear in person and be represented by counsel to present any defense to such charges before action is taken.
- E. Censure, reprimand or removal shall be by two-thirds (2/3) vote of the respective Board of Directors.

## Article XI

### Affiliate Subordinates Power and Privileges

#### Section 1 Establishment and Maintenance of Affiliate Subordinates

- A. The number of affiliate subordinates shall be determined by the Board of Directors.
- B. Affiliate subordinates, being subservient to the WSRT and ASRT, shall comply with the requirements of these bylaws as well as policies established by the WSRT Board of Directors and ASRT regulations for the operation of the subordinates. Failure to do so may expose the WSRT, the subordinate, and the individual members to potential legal risks.

#### Section 2 Reporting

The subordinate President or representative shall assure that reports of subordinate activities are furnished to the WSRT, and that an annual report is submitted at the time of the Annual Conference.

Such annual reporting shall include:

- A. Verification from the president of the active ASRT affiliate that the ASRT affiliate recognizes the organization as a subordinate.
- B. Submit proof of current Employer Identification Number from the IRS.
- C. Submit proof of current, active incorporation in good standing.
- D. Submit proof of current filing of appropriate tax returns with the IRS.
- E. Submit copies of current bylaws.
- F. Submit a copy of current articles of incorporation.
- G. Report yearly meeting dates
- H. Report annual budget information
- I. Submit officers' contact information
- J. Submit verification from the affiliate that the officers are members of the main affiliate.
- K. Confirm that officers are members of the ASRT.



## **Section 3 Dissolution**

In the event of the dissolution or inactivity of a subordinate, subordinate records shall be transferred to the WSRT. Subordinates will no longer be recognized by the ASRT. Dissolution of a subordinate may be voluntary, due to the subordinate being inactive for more than one (1) year or by vote of it's membership, involuntarily by a two-thirds (2/3) vote of the WSRT Board of Directors, or the ASRT as a result of a subordinates failure to meet their requirements of this Article X. Any such vote for involuntary dissolution will not occur prior to notice by the WSRT to the subordinate and the subordinate being given an opportunity to respond and/or thirty (30) days to remedy the deficiency.

## **Article XII**

### **Amendments**

Amendments to these bylaws may be made by two-thirds (2/3) vote of the voting members present at any WSRT business meeting. Notice of such amendments shall be sent to all voting members at least thirty (30) days prior to the time of voting. Amendments shall be effective at the conclusion of the business meeting unless otherwise specified.

## **Article XIII**

### **Indemnification**

Every officer, director, or employee or delegate of the WSRT shall be indemnified by the WSRT against all expenses and liabilities, including attorney's fees, in connection with any threatened, pending, or completed proceeding in which the above-named individual is involved by reason of his being or having been an officer, director, delegate or employee of the WSRT if the above-named individual acted in good faith and within the scope of the above-named individual authority and in a manner reasonably believed to be not opposed to the best interest of the WSRT. In no event shall indemnification be paid to or on behalf of any above-named individual going beyond or acting beyond the powers granted by authority of this organization or Bylaws. The foregoing right of indemnification shall be in addition to, and not exclusive of, all other rights to which such officer, director, delegate or employee may be entitled.

## **Article XIV**

### **Dissolution**

In the event of dissolution or final liquidation of the WSRT, all of its assets remaining, after payment of its obligations shall have been made or among such corporations, foundations, or other organizations organized and operated exclusively for scientific and educational purposes, consistent with those of the WSRT.